

MONTGOMERY COUNTY SUPERVISORS MINUTES
April 29, 2010

The Montgomery County Board of Supervisors met in quorum, Thursday, April 29, 2010, at 9:00 a.m. at the courthouse for their regular meeting. The meeting was called to order by Chairman Bryant Amos. There was a roll call of members with Supervisors Amos, Glen Benskin, Karen Blue, Steve Ratcliff, and Donna Robinson present.

Motion to approve the agenda by Benskin, second by Ratcliff. Roll call: Yes: Robinson, Amos, Benskin, Blue, Ratcliff. No: None. Motion carried.

Minutes of the April 22, 2010 regular meeting were approved as read.

The Chairman called for public comments. There were no audience comments.

In Supervisor weekly updates and assignments Blue stated she attended DHS Director Vici Giltner's retirement, a walk-through of the Highland Annex offices, the Red Oak Chamber and Industry Association executive board meeting, and a hospital board meeting. Robinson attended SWIPCO and Nishna Productions meetings and has a Jail Subcommittee meeting on Friday.

There was no Secondary Roads update.

Robinson reported on the Jail Committee meeting which was held on Wednesday evening. She presented the Jail Concept Study to the Board and stated it had been unanimously approved by the Jail Committee for recommendation to the Board of Supervisors. The total cost of the recommended new law enforcement center is \$5,983,890, which includes the City of Red Oak portion at \$423,370. The county share of the facility will be \$5,560,520. Motion by Blue, second by Ratcliff to receive the presentation of the Montgomery County Law Enforcement Center. Roll call: Yes: Amos, Benskin, Blue, Ratcliff, Robinson. No: None. Motion carried.

Red Oak City Administrator Brad Wright met with the Board and informed them that a private citizen would be transferring property to the City of Red Oak or Montgomery County for the law enforcement center project. He stated the three lots to be transferred are those adjacent to the west of the current Washington Annex Building, Lots 9, 10, and 11 of Block 41 Original Plat.

IT Director Patrick Binns reviewed the proposed IT security, internet and e-mail, and social networking policies with the Board. Motion by Blue, second by Robinson to approve the IT General Technology security, internet and e-mail policies. In discussion, the suggestion was made to poll the offices of any need for social networking for work activities. If there is no need for such networking sites, the Board agreed that they could be blocked. The social networking policy will be discussed again next week. Roll call: Yes: Blue, Ratcliff, Robinson, Amos, Benskin. No: None. Motion carried.

Auditor Joni Ernst updated the Board on vacation, sick-time and hours-worked reporting for contract and exempt employees. She stated she had visited with Marlys Gaston of the State Auditor's Office who had consulted with Deputy State Auditor Andy Nielsen and field auditor Donna Kruger regarding proper reporting of hours worked and leave time used. Ernst stated that they had advised that a clear policy be reviewed by a labor attorney and set by the Board regarding exempt employees and how hours should be reported. They also stated that if sick and vacation hours are earned, they shall be used and reported regardless of the hours worked by the employee during the work week. The Board agreed hours should be accurately reported on time sheets by all exempt employees that are earning leave time.

The Board discussed the selection of bond counsel for the bonding for the proposed law enforcement center. Auditor Joni Ernst stated the City of Red Oak has worked with Dorsey and Whitney of Des Moines, and Bob Josten of Dorsey and Whitney was recommended by City Administrator Brad Wright. Motion by Robinson, second by Benskin to approve Dorsey and Whitney as bond counsel. Roll call: Yes: Ratcliff, Robinson, Amos, Benskin, Blue. No: None. Motion carried.

Ernst presented a letter drafted by CPC Sara Ketcham explaining the change in payor from the county to the state when a defender is assigned to juveniles. She explained that the county will not pay any more, but will be re-directing the claims to the state. Motion by Blue, second by Ratcliff to approve the state public defender form for juvenile claims for signature by the Chair. Roll call: Yes: Robinson, Amos, Benskin, Blue, Ratcliff. No: None. Motion carried.

Agenda items for next week include the social networking policy and payroll.

Next regular meeting is scheduled for Thursday, May 6, 2010 at 9 a.m. Motion by Benskin, second by Ratcliff to adjourn. All in favor. Meeting adjourned at 10:50 a.m.

BRYANT AMOS, CHAIRMAN

ATTEST: JONI K ERNST, AUDITOR