

MONTGOMERY COUNTY JAIL COMMITTEE MINUTES

October 27, 2009

The Montgomery County Jail Committee met Tuesday, October 27, 2009, at 6:00 p.m. in the Basement Meeting Room of the Courthouse. The meeting was called to order by Chairman Donna Robinson. Those present were committee members Brad Wright, Clint Rubey, Donna Robinson, Drue Powers, Julie Rubey, Jim Sifford, Ken Rech, Margaret Stoldorf, Roger Ehmke, Dan Cain, and Ron Brown, and Sheriff Joe Sampson. Also present were clerk Joni Ernst and visitor Supervisor Steve Ratcliff.

Motion by C. Rubey, second by Stoldorf to approve the agenda. All in favor. Motion carried.

Motion by C. Rubey, second by Sifford to approve the minutes of the October 14, 2009 Jail Committee Meeting. All in favor. Minutes stand approved.

The Chair called for public comment. Public comment from Steve Ratcliff stating he had heard from a number of people asking if a consultant needed to be hired, how big the jail needed to be, and where a facility should be located. The people he had visited with believed the Board of Supervisors and Jail Committee should make most of those decisions.

C. Rubey asked Ratcliff if the people he had visited with wished to continue moving forward. Ratcliff stated that yes, they want to get beyond the old jail, and not consider it as an option. Wright responded that it was only one perspective, but it was good to hear that. Robinson stated that ultimately it would be the Committee's and Supervisors' decision.

Under Item 6 of the agenda, additional interviews were discussed. The Committee members discussed the advantages and disadvantages of bringing the three companies previously interviewed back for a second interview. The three companies were DLR, Prochaska, and HMN Associates.

Ernst stated that the Supervisors had inquired about receiving bids from each with the cost for an entire project. Rech didn't know how that could be done, as the bids that would come in are based on a percentage of the project. C. Rubey asked if the Request for Qualifications (RFQ) could be refined and re-submitted by the companies, or if the decision could be made to build on currently-owned land and have a sheriff's office incorporated into it. J. Rubey said that would put a lot of liability on the Committee, and the Committee members agreed that they needed the experts to advise on those decisions.

The previously submitted costs for a needs analysis that were given during the interviews by the three companies were reviewed. DLR's cost was \$5,800. HMN was an hourly billing, not to exceed \$14,900. Prochaska was not to exceed \$15,000.

There was additional discussion regarding quality versus quantity and revising the scope of service.

The Committee asked if payment had been made to Durrant; Ernst responded no payments had been made.

Sifford, Wright and C. Rubey said that the RFQ should be revised and sent to all three companies, then have them come back in. Rech advised that the group to move to a Request for Proposal (RFP).

The discussion turned to the options of having a shared law enforcement center. Wright stated that if a shared law enforcement center would kill the proposal, only a jail should be looked at. Powers agreed.

Motion by Sampson, second by Stoldorf to revised the RFQ into a RFP and resend to the three companies: Prochaska, HMN, and DLR. All in favor. Motion carried.

Robinson said the Committee should determine the scope of the RFP. Rech said that it should identify: size of the facility; cost on a couple of sites (jail or law enforcement center and jail); prisoner external housing and transportation numbers; and costs including administration and reimbursables.

Ernst was assigned the re-write of the RFP with assistance from Committee members. The Committee agreed that the RFP would be sent out by the end of the following week, with a response deadline of November 18th. They advised that the companies respond electronically, as they could be forwarded easily. The group will reconvene on Tuesday, November 24th to review the RFPs and determine the next step.

With no additional comments, motion to adjourn by Wright, second by Stoldorf. All in favor. The meeting adjourned at 7:20 p.m.

DONNA ROBINSON, CHAIRMAN

ATTEST: JONI K. ERNST, CLERK