

MONTGOMERY COUNTY JAIL COMMITTEE MINUTES

June 22, 2009

The Montgomery County Jail Committee met Monday, June 22, 2009, at 6:00 p.m. in the Meeting Room of the Red Oak Fire Station. The meeting was called to order by Chairman Donna Robinson. There was a roll call of members with Ron Brown, Dan Cain, Roger Ehmke, Jim Parker, Drue Powers, Ken Rech, Julie Rubey, Donna Robinson, Jim Sifford, Brad Wright, and Jon Young present. Clint Rubey, Joe Sampson, and Margaret Stoldorf arrived shortly after roll call. There were no audience members present.

Motion to approve the agenda by Parker, second by Powers. All in favor. Motion carried.

Motion by Wright, second by J. Rubey to approve the minutes of June 8th as read. All in favor. Minutes were approved and stand as read.

The Committee welcomed Joe Haines and Martin Berglund of DLR Group, Omaha, Nebraska, to the interview. Haines and Berglund presented their proposal to the Committee and explained their needs assessment timeline of five weeks. During weeks one and two, current trends will be studied. Weeks one through three will be the study of inmate trends and projections. Weeks three and four will be development of facility options. Week five will be the final report and presentation. DLR Group will explore various solutions including a no-build option, renovation/expansion, retrofit, new construction, and shared space. They did state they would assist with public education and preparation for a bond referendum. Total cost of the project if DLR Group is selected is \$5,800.00. DLR Group's experience includes 72 county jails, 45 of those projects under 100 beds, 93 needs assessment studies, and 16 justice projects within the state of Iowa. They spoke about the PONI course and stated they would be willing to send an architect with the Montgomery County representatives at their own expense. They concluded their briefing, question and answers at 6:52 p.m.

The Committee took a scheduled break and reconvened at 7:00 p.m. for the interview with HMN Architects of Overland Park, Kansas. Presenters included Steve Davis, Rick Freeman, Bill Garnos, and Pete Franks. They reviewed the individual qualifications of each member of the needs assessment team. Davis is the principal of the architectural firm, Freeman is a former county sheriff and senior associate with the firm, Garnos is an independent criminal justice consultant that focuses on pre-design planning, and Franks is an architect with a firm in Glenwood that serves as a local-area consultant. HMN reviewed their relevant projects in the Midwest which included jails in Dakota City, Nebraska, Elk Point, South Dakota, Meade, Kansas, Orange City, Iowa, and Osceola, Missouri. Garnos and Freeman reviewed Montgomery County crime statistics and how the information would influence their assessment. The schedule presented to the committee was a twelve-week schedule which included fifteen specific steps: review of previous studies; examine historical arrest trends; examine booking process; examine jail data; develop profile of jail population; examine inmate programs and services; develop facility capacity requirements; develop inmate population projections; recommendations to address jail crowding; recommend size, security, site and costs; evaluate current jail building; forecast facility space requirements; prepare formal report; make formal public presentation; evaluate county and city law enforcement facility needs. They told the Committee that their last six out of eight referendums have passed. They will also assist with public education and support for the referendum, and attend as many meetings as necessary. The cost of the assessment as proposed by HMN Architects is an hourly not-

to-exceed fee of \$14,900. A portion of this fee can be used as credit if HMN would then be selected as architects for a final building project. They completed their question and answer period at 7:47 p.m.

There were no audience comments and no other business for the committee. The next meeting is scheduled for 6:00 p.m. June 23rd at the Red Oak Fire Station Meeting Room.

Motion by C. Rubey, second by Powers to adjourn. All in favor. The committee adjourned at 7:51 p.m.

DONNA ROBINSON, CHAIRMAN

ATTEST: JONI K. ERNST, CLERK